

UNIVERSITY OF EASTERN AFRICA, BARATON
CHARTERED LEGAL NOTICE No. 111, 1991
ADD AND DROP FORM

ID NO. _____ NAME: _____ DATE: _____
 MAJOR: _____ DEGREE: _____ TRIMESTER: _____ YEAR: _____

Note: Complete this form according to the numbered sequence. As per policy adding and dropping a course without entry on your permanent record is valid only if it is submitted not later than the first two days of start of classes. The last day to drop a class with a "W" is no later than three weeks after the beginning of classes for it to be valid.

1. Advisor's signature (to sign first) _____
2. I wish to **ADD** the following class(es)

Course Abbreviation	Section	Credits	Audits	Course Title	Instructor's Signature

Total credits _____

3. I wish to **DROP** the following class(es)

Course Abbreviation	Section	Credits	Audits	Course Title	Instructor's Signature

Total credits _____

4. Reason for change _____
5. My present load is _____ credit hours
6. With this change my load will be _____ credit hours
7. School Dean's signature for overload _____
8. Student Finance clearance (when adding) _____
9. Registrar _____

OFFICE USE ONLY Computer entry UEAB
